



Minutes - Regular Meeting

March 13, 2025 – 5:00 pm

Aviation Campus
55 Aviation Lane
North Bay, ON P1B 8G2

Meeting Attendance

Present

Jacob Baisley – Chair, Faculty
Gavin Park – Vice Chair, Faculty
Melissa Whalen – Recorder, Admin
Michael Johns – Admin
Robert Hardwick – Faculty
Connor Andrews – Support
Dig Paul Singh – Support
David Villeneuve – Faculty
Colleen Piekarski – Faculty
Sarah Moore – Admin
Jacob Ricci – Faculty

Regrets

Lucie Mutch – Faculty
Ivjot Singh, VP of Operations
Sruti Panicker – CSC VP of Student Life
Christopher Donaldson – Faculty
Vimal Savsani – Faculty

1.0 Call to Order – at 5:04 pm by Jacob

2.0 Approval of the Agenda - Gavin/Michael
MOTION CARRIED

3.0 Approval of the Previous Minutes – Gavin/Connor

4.0 Update on Previous Action Items

- Gavin brought forward previously discussed concerns to the Health & Safety committee ahead of their meeting. It was confirmed that the electrical issues will be addressed, with new electrical outlets being installed. The snow removal concern has been escalated and is currently under review by the appropriate individuals and departments.

- Swag Giveaway Response from CSC: The CSC confirmed that some of the swag items for the giveaways are provided by CSC, while other items come from Marketing, which explains the discrepancy in eligibility. The giveaways are distributed on a first-come, first-served basis. CSC will reach out to Marketing to explore future collaboration opportunities.

JACOB ACTION ITEM: Reach out to George to inquire about the possibility of issuing a call for Support staff participation for the College Council.

5.0 Report on Standing List of Issues

5.1 CSC Activity Report (Student Representative)

- The CSC representatives were unavailable to attend; an update will be provided at the next meeting.

JACOB ACTION ITEM: Connect with the CSC representatives to see if they can attend the next meeting or provide an activity report so we can recognize and celebrate the council's excellent work.

5.2 Health & Safety Update

- The Health and Safety meeting has been postponed; an update will be provided at the next meeting.
- As the ice melts, walkways may become slippery. Please exercise caution and watch your step to avoid any accidents.

5.3 Sustainability/Technology/Strategic Direction

- Wednesday, May 28, 2025, is the 2025 SoTL (Scholarship of Teaching and Learning) Symposium, the first annual event hosted by Canadore College's Academic Centre of Excellence.- Check out details here: [SoTL 2025 Symposium - Canadore College](#).
- The Council continued our discussion on AI and its impact on academic integrity.

5.4 Supporting Students

- A student concern was submitted about construction noise at the Aviation campus, which is disrupting exams and lessons. Jacob has communicated with the student and directed them on how to provide additional feedback to the appropriate individuals.

JACOB ACTION ITEM: Provide feedback received to Mike Miscio

- The council discussed the academic appeals processes and the supports available to students at each stage of the process. We also explored potential opportunities to improve these supports.

Michael will bring our discussion forward to the Academic Leadership Team for further dialogue.

- Over the past few weeks, there have been growing concerns about night bussing at Commerce Court Campus, particularly regarding wait times. It is recommended that students bring their bussing concerns to the CSC, as this is a more appropriate avenue for addressing these issues.

5.5 Supporting Employees

- Concerns were raised about Lot 7 parking filling up more quickly than usual due to increased traffic from areas like the Village and the Cardio clinic.

JACOB ACTION ITEM: Will bring forward concerns with Security.

5.6 Operating Manual Review

- The group has been reviewing the manual and has identified several opportunities for improvement. They have made recommendations to update the operating manual to reflect current practices, incorporate inclusive language and address any conflicting information. The group will meet in the next few weeks to create a draft recommendation. This draft will be circulated among the smaller group first and then shared with the larger council once approved.

6.0 New Business

- Inclusive Sport Day event – Friday, March 28, 2025
- Rec the Dome – Wednesday, April 9, 2025 from 10:00 am to 1:00 pm. - Join students and staff from the School of Sport & Recreation for an unforgettable morning of fun, competition, and connection.
- Open house – Saturday, April 5, 2025 from 11:00 a.m. to 2:00 p.m. [Click here](#) for more information.
- Confirmed we will not be having a booth at Open House, but considered the potential of “Ask me about College Council” pins or other promotional materials for events.
- Hello/Goodbye Event – Reminder that all council members can submit their hours for volunteering on the College Council.
- As the Council's term comes to an end, the positions of Chair, Co-Chair, and Recorder will be available again in the next term. If interested, please contact Jacob

JACOB ACTION ITEM: Connect with Ginette about potential swag

7.0 Adjournment at 6:44 p.m. by Jacob

Next Meeting: April 2, 2025 – 5:00 p.m. – College Drive Campus – Last meeting of this term